

PRIVATE HOUSING - THURROCK COUNCIL			
ENFORCEMENT - COST DETERMINATION.			
Address:			
		officer	
Surveyor (initials)			
Survey time involved		1.00	
Produce schedule of works		1.00	
Notice of Entry sec239		0.50	
Letters and telephone calls with owner		0.50	
Letters and telephone calls with tenant		0.50	
Consultation with Manager		0.50	
Production of photographs		1.00	
Land registry search request		0.50	
Drafting of enforcement notice + HHSRS		2.00	
Notification to other Dept. Local Land Charge		0.50	
Service of enforcement notice HA2004		1.00	
TOTAL NUMBER OF HOURS=		9.00	0.00
Hourly Rate		£ 48.31	
SUBTOTAL		£ 434.79	£ - £ 434.79
Land registry fee (insert number)		£ 1.00	£ 4.00 £ 4.00
Postage (insert number of letters)		£ 3.00	£ 0.50 £ 1.50
Formal correspondents (insert number)			£ 0.50 £ -
TOTAL=			£ 440.29
GRAND TOTAL			£ 440.29
Rounded Total			£ 440.00